

**Glen Waverley Cougars Cricket Club  
Operational Plan 2021**

The Glen Waverley Cougars Cricket Club Operational Plan 2021 is designed to begin the implementation of the Strategic Plan 2021-2025. In particular, it is designed to begin our attempts to align ourselves with the Active Monash Sports Club Framework 2021-2025.

Although this is the Operational Plan 2021, it is designed to cover the time period July 1, 2020 to December 31, 2021. Thereafter, Operational Plans will run on a calendar year, aligning with Council planning. However, financial planning will continue to run by financial year.

<b>Area</b>	<b>Activity</b>	<b>Expected Completion</b>	<b>Responsibility</b>
<b>PLANNING</b>	Adopt Strategic Plan 2021-2025	January 1, 2021	President / Secretary
	Adopt Operational Plan 2021	July 31, 2020	President / Secretary
	Make Operational Plan 2022	December 31, 2021	President / Secretary
<b>FINANCIAL</b>	Adopt Financial Plan 2021	July 31, 2020	Treasurer
	Complete Financial Audit 2021	July 31, 2021	Treasurer
<b>MEMBERSHIP</b>	Adopt Membership Plan	July 31, 2021	President / Secretary / Membership Officer
<b>LEGISLATIVE REQUIREMENTS</b>	Review of Constitution	December 31, 2021	President / Secretary
	Review of Existing Policies	December 31, 2021	President / Secretary
	Establish Accessible Electronic Storage of Key Documents	December 31, 2021	President / Secretary
<b>POLICIES</b>	Write Policy on Gambling	December 31, 2020	President / Secretary
	Write Policy on Membership Fees, Etc.	December 31, 2020	President / Secretary

<b>LEADERSHIP</b>	Write Position Descriptions for all Committee Positions	December 31, 2020	President / Secretary
<b>ENGAGEMENT</b>	Adopt Engagement Plan	December 31, 2021	President / Secretary
<b>FOOD</b>	Adopt Food Plan	December 31, 2021	Social Officer
<b>CALD</b>	CALD White Paper	December 31, 2021	President / Secretary
<b>DISABILITY</b>	Disability White Paper	December 31, 2021	President / Secretary
<b>GENDER</b>	Gender White Paper	December 31, 2021	President / Secretary